

Dinwiddie County



Christmas Parade

"The Gift of Christmas"

**PARADE DATE: Saturday,
December 11, 2010 at 2:00 pm**

**RAIN DATE: Sunday,
December 12, 2010 at 2:00 pm**



**Please bring can goods and new
toys for the Christmas Sharing
Foundation!**

Applications available at:

**Eastside Enhancement Ctr,
Bank of Southside Virginia
Bank of McKenney**

On-line at: Dinwiddiechamber.com



**DINWIDDIE COUNTY
CHAMBER OF COMMERCE**

Proud Sponsor

**Come out and join us for "The Gift of Christmas"
in Dinwiddie County!
For more information call:**

Janet Harrison 469-4109 OR Amy Roberts 861-3161 9 am – 5 pm

“THE GIFT OF CHRISTMAS”

OFFICIAL PARADE APPLICATION

REGISTRATION DEADLINE: Monday, December 6, 2010

SPONSORED BY CHAMBER OF COMMERCE AND CITIZENS OF DINWIDDIE COUNTY

<<<\$20.00 REGISTRATION FEE WILL BE USED FOR OUR SCHOLARSHIP FUND>>>

DATE: SATURDAY, DECEMBER 11, 2010 (Rain Date: Sunday December 12, 2010)

TIME: 2:00 p.m.

NAME OF ORGANIZATION: _____

CONTACT PERSON: _____ **EMAIL** _____

ADDRESS: _____

TELEPHONE: _____ DAY: _____ EVENINGS _____

*** IN THE EVENT OF INCLEMENT WEATHER ARE YOU ABLE TO PARTICIPATE ON SUNDAY, DEC. 13 Y__ N__**

TYPE OF ENTRY: BUSINESS ENTRY CIVIC ENTRY (4-H, etc.) INDIVIDUAL ENTRY

ENTRY WILL INCLUDE: (Check ALL that apply- ex. Tractor/trailer type float, Truck pulling a homemade float, horses and farm tractor as one unit):

HOMEMADE FLOAT AUTO # _____ PROFESSIONAL FLOAT TRACTOR/TRAILER

COUNTY VEHICLE TRUCK# _____ HORSE/PONIES # _____ FARM TRACTOR # _____

MARCHING UNIT BAND CHARACTER (Walking Unit) Appx. # people _____

DESCRIPTION OF ENTRY: _____

* FLOATS WILL BE JUDGED. AWARDS WILL BE PRESENTED: December 13th at Dinwiddie County Airport 6:30 PM

THIS INFORMATION MAY BE USED IN THE PARADE PROGRAM!!!!!!

NUMBER OF PEOPLE IN UNIT: _____ NUMBER OF VEHICLES/FLOATS/TRAILERS, ETC: __-

TYPE & # OF EACH VEHICLE IN ENTRY DESCRIPTION ABOVE: _____

REGISTRATION APPLICATION AND \$20.00 PAYMENT(per entry) TO BE MAILED TO:

DINWIDDIE COUNTY CHRISTMAS PARADE

Attn: Chamber of Commerce

1311 Sutherland Road Church Road, VA 23833

OR DROP OFF AT EASTSIDE ENHANCEMENT CENTER AT: 7301 Boydton Plank Road -Petersburg, VA. 23803

FAX (804) 265-9292 NO REGISTRATION/ENTRY WILL BE CONFIRMED UNTIL PAYMENT IS RECEIVED

NOTE: DINWIDDIE COUNTY CHAMBER OF COMMERCE RESERVES THE RIGHT TO SELECT PARADE PARTICIPANTS!!!

A PARADE PARTICIPANT REPRESENTATIVE **MUST ATTEND THE **MANDATORY LOGISTICS MEETING AT 6:30 P.M. MONDAY, December 6, 2010** AT THE EASTSIDE COMMUNITY ENHANCEMENT CENTER, 7301 BOYDTON PLANK RD.**

“THE GIFT OF CHRISTMAS”
OFFICIAL PARADE APPLICATION

REGISTRATION DEADLINE: Monday, December 6, 2010

PLEASE READ AND SIGN BELOW --- IMPORTANT INFORMATION

IT IS YOUR RESPONSIBILITY to communicate this information (make copies) for all involved with your group; parents, guardians and children.

CERTIFICATE OF PARTICIPATION

In consideration of participation in this activity, it is assumed and agreed that the named individual or organization will wear the proper clothing and make provisions to ensure equipment is safe during the activity and that it is the responsibility of the individual or organization to see that this criteria is met. I grant permission to transport the participant to and from the parade route when required and hold harmless those assigned to transport.

I also agree to allow transportation of the participant(s) to the nearest physician or hospital for medical treatment and agree to allow for immediate first aid to injured participant(s) when deemed necessary.

This statement is given in the event my/our actions in the participation of the above mentioned should cause any liability to Dinwiddie County Chamber of Commerce and/or its co-sponsors.

PLEASE READ CAREFULLY AND SIGN BELOW:

1. **ALL PARTICIPANTS MUST READ AND AGREE TO THE “CERTIFICATE OF PARTICIPATION”.**
****A WAIVER FOR EACH PARTICIPANT MUST BE PRESENTED AT PARADE DAY CHECK-IN, SIGNED BY EACH PARTICIPANT/PARENT OR LEGAL GUARDIAN.**
2. **ENTRIES WITH HORSES MUST SUPPLY A COPY OF INSURANCE INDICATING LIABILITY COVERAGE. RISK OF INJURY IS SOLE RESPONSIBILITY OF RIDER/OWNER.**
3. **THROWING OR TOSSING OUT OF ANYTHING (i.e. CANDY, PEANUTS, BALLOONS, ETC.) FROM FLOATS/VEHICLES IS STRICTLY AS FOLLOWS: APPROVED ITEMS MAY BE DISTRIBUTED BY REPRESENTATIVE WALKING ALONG THE UNIT, PROVIDED THAT THEY ARE AT THE ROAD’S EDGE. ANY CANDY/ITEMS THAT FALLS ON THE PARADE ROUTE MUST BE QUICKLY PICKED UP TO AVOID SMALL CHILDREN RUNNING AT FLOATS OR UNITS.**
4. **PERFORMANCE LOCATIONS HAVE BEEN PLANNED ALONG THE PARADE ROUTE AT THE JUDGES STAND, AND UNITS SHOULD PLAN DEMONSTRATIONS ACCORDINGLY. A MAXIMUM OF THREE (3) MINUTES WILL BE GIVEN TO EACH UNIT FOR PERFORMANCE. ANY UNITS NOT AT LEAST STOPPING IN FRONT OF THE JUDGES STAND WILL NOT BE JUDGED.**
5. **ALL FLOAT ENTRIES MUST FOLLOW THE FIRE & SAFETY REQUIREMENTS AS OUTLINED.**
6. **NO BURN OUTS OR LAYING RUBBER WILL BE ACCEPTED. DEPUTIES / SECURITY WILL BE ALERTED AND APPROPRIATE ACTION WILL BE TAKEN, THIS COULD RESULT IN CRIMINAL CHARGES.**

I HAVE READ FULLY THE CONTENTS OF THIS PACKAGE. I UNDERSTAND AND AGREE THAT IF APPROVED TO PARTICIPATE IN THE DINWIDDIE COUNTY CHRISTMAS PARADE, IN DINWIDDIE COUNTY, ALL LAWS OF THE COUNTY OF DINWIDDIE, COMMONWEALTH OF VIRGINIA AND DINWIDDIE PUBLIC SAFETY WILL BE FOLLOWED.

ENTRY CONTACT SIGNATURE: _____ DATE: ____/____/____

ENTRY CONTACT PRINTED NAME: _____

Parade Guidelines

To the best possible extent, we want to ensure that parade participants and spectators are provided a safe event, therefore, please be advised that parade officials and Dinwiddie Public Safety / Fire Division will be inspecting floats prior to the Christmas Parade. The floats shall comply with the provisions as stated below. Any units not meeting the following criteria may be removed from the parade line-up.

Parade Floats: All decorative materials utilized on parade floats shall be flame resistant. All combustible (wood, paper, decorations, etc.) will be treated with an approved fire retardant.

Motorized apparatus: All motorized apparatus utilized for parade floats shall be equipped with a portable fire extinguisher for both float and vehicle towing the float to which the operator and rider(s) shall have ready access.

Special effects: Any parade unit (float or otherwise) utilizing special effects designed to create smoke, flames, heat or sparking conditions shall notify the Christmas Parade Committee of their intent and be approved prior to participating.

The materials used to meet these requirements can be purchased at any hardware store. You will be required to provide proof of the material used to meet these requirements. Please bring the container/packaging as proof that the material has been treated.

All entries will be judged during the Parade. The reviewing stand will be located across from the Verizon Station at Courthouse Road. The winners will be notified on Monday, December 13th and will be presented awards that evening at a reception held and sponsored by the Dinwiddie County Chamber of Commerce at the Dinwiddie County Airport between 6:00 and 7:30pm. Monday, December 13th.

Rain date information will be updated by 11:00 am December 11th, call 861-8774 for recording OR check our Facebook page!

A Parade Participant Representative must attend the **mandatory logistics meeting at 6:30 pm on December 6th, at the Eastside Community Enhancement Center, 7301 Boydton Plank Road, Petersburg, VA.**

For questions please contact Tanya Hale (804) 265-5976

Parade Day Guidelines

Float Preparation: **To allow for set up, please do NOT arrive at Dinwiddie Junior High School before 9:00 AM** Participants may prepare or do last minute touch-ups on site at the staging area between the hours of 9:00am and 1:00pm. Participants are required to bring their own equipment and tools. There will be no electricity provided.

Parking: Due to limited space, parking in the staging areas is only for parade units and equestrian trailers. Participants are asked to park at the Dinwiddie High School baseball complex and be shuttled to their appropriate area. Shuttles will begin at 10:00am and run until 1:00pm.

Check-in: Participants will check in at two (2) different areas. Staging area one (1) is at the Junior high school and this is for all motorized vehicles and equestrian units. **ONLY FLOATS AND ACTUAL ENTRIES WILL BE ALLOWED PAST REGISTRATION. If you are dropping off a**

participate for an entry, use the "loop" at the Junior High to avoid congestion at registration as in past years. PARENTS and non-parade vehicles will NOT be allowed past registration to avoid liability and injury. Shuttles are provided for your convenience and to keep our children safe!

Staging area two (2) is for all walking units and they will check in at Lebanon United Methodist Church on Courthouse Road.

Line-up: All Units except, fire and rescue units should be in place no later than 1:15pm. Fire and rescue units have until 1:40pm to be in place. Your cooperation will insure that we will start on time at 2:00pm.

Along the Route: For the safety and enjoyment of our spectators and participants the following rules **WILL APPLY.**

- Keep your eyes and ears open at all times and use good common sense.
- Handing out **not** throwing candy will be permitted, no candy/items are to remain on the parade route so as to avoid someone running onto the parade route to gather up items and be potentially injured. ***Persons handing out candy must be off the road when candy is handed out. NO EXCEPTIONS!***
- Any music played that is heard by our spectators must be Christmas related. No other music will be allowed.
- Vehicles are not to Burn Rubber, Peel a Wheel or operate the vehicle in an unsafe manner. This is to include any vehicle that may be on a float or flatbed.
- To aid in moving the parade, route marshals will be assigned areas and it will be their responsibility to keep the parade moving. Please follow their directions.
- Parade participants are requested to stop for no more that 3 minutes when performing for spectators, or in front of the reviewing stand.
- There will be no vulgar remarks or gestures by any parade participant.
- Equestrian and animal units are required to remove waste immediately from the road.

Placards: Participants are responsible for their own organization's recognition.

Emergencies: Notify a parade marshal (Orange Safety Vests) of your emergency and he/she will radio for whatever help is needed.

Breaking down of units: Units may be broken down on the far South side of the parking area at the courthouse. There will be personnel there to direct you.

Participant pick-up: Participants may be picked up at the Court House **15 minutes after the completion** of the parade, or they may take the shuttle back to the satellite parking area at the high school and be picked up there.

Rain dates: Sunday, December 12, 2010 at 2:00pm.

Remember to dress for the weather, be patient and most of all have **FUN.**

A VERY MERRY CHRISTMAS TO ALL!



COUNTY OF DINWIDDIE

Division of Fire and EMS

DENNIS HALE
Division Chief

13910 Courthouse Road
P.O. Drawer 70
Dinwiddie, Virginia 23841
(804) 469-5388
Fax 804-469-7663
www.dinwiddieva.us

TONY WILLIAMS
Fire Marshal

CHUCK LEWIS
Communications Manager

CINDY PIKE
Program Support Specialist
Privacy Officer

Float Inspection Checklist

Name of Float Entry: _____ Float # _____

Float Driver _____
Safety/Fire Official _____

- _____ 1. Driver has proper 180-degree vision or communications (if applicable)
- _____ 2. Driver has proper ventilation. (if applicable)
- _____ 3. Float driver has a valid driver's license.
- _____ 4. No Smoking on float or by the drivers at any time during the parade.
- _____ 5. Engine is clean of excessive oil and grease residue.
- _____ 6. Float/Truck has a UL approved, 5 lb type ABC fire extinguisher, which has been serviced, tagged, and dated to within one (1) year by a fire extinguisher servicing company or purchased new within one (1) year to be mounted on the right rear of the float. (2A, 10 B:C)
- _____ 7. Float/Truck has a UL approved, 5 lb type ABC fire extinguisher, which has been serviced, tagged, and dated to within one (1) year by a fire extinguisher servicing company or purchased new within one (1) year to be within the reach of the driver.
- _____ 8. For emergencies – a horn should be utilized.
- _____ 9. All decorative materials used on parade floats are recommended to be flame-resistant.
- _____ 10. Brakes are in good working order. Tires have been checked for legal tread depth. Float is properly serviced with gasoline, oil, and water. No extra gasoline may be carried on the float.
- _____ 11. Towed trailers or towed floats must have safety cables or chains in place and attached to the towing unit: towing hooks, front and rear, are accessible and of sufficient strength for towing.
- _____ 12. Exhaust pipe is free of leaks
- _____ 13. Each standing float rider must have safety measures such as handholds, rope supports, railings or walls to prevent them from falling onto the parade route.
- _____ 14. Sitting riders are discouraged from riding with their backs to the edges, or on wall, roof, or hood of the truck.
- _____ 15. Adult supervision should be provided to all children.
- _____ 16. Parade participants are discouraged from getting on and off a float during the parade.
- _____ 17. Generators – Portable generators, if used, need to be securely mounted on the support vehicle and not on the float. Generators must be equipped with a metal exhaust that extends to the exterior of the support vehicle.
- _____ 18. Extension cords should be heavy duty and free from any defects, abrasions, damage, etc.
- _____ 19. While it is encouraged to give out candy, etc., the practice of handing out the candy, etc., to spectators is better than throwing them due to safety reasons.

The above inspection has been made and to the best of our knowledge, this float is acceptable for participation in the Dinwiddie Chamber of Commerce Christmas Parade.

Float Driver Signature - _____ Safety/Fire Official - _____

Date: _____

“To Excel in the Delivery of Emergency and Non-Emergency Services”

Dinwiddie County Christmas Parade Update!

The Dinwiddie County Christmas Parade is Saturday, December 11th! Your child has returned a form stating that they were interested in participating. Here are the final details for Saturday.

- Meet _____ at __:___ Parents may park _____
- Youth and parents will be transported _____
_____. Our float # is _____
- The parade officially begins at 2:00, but the floats will begin their movement to the start location at 1:30.
- The parade ends at Dinwiddie Courthouse and _____ will be waiting there to bring us back to our original location. Youth may be picked up/signed out at that time. This will be between 2:45 and 3:30.
- **PLEASE sign out your child before taking them with you!**
- Students should wear warm clothing. Coats, hats, gloves, and earmuffs are strongly suggested!
- All parents/adults that signed up to help should plan to ride with us to our float.

PLEASE **SIGN** AND **RETURN** THE BOTTOM HALF OF THIS FORM AS SOON AS POSSIBLE. STUDENTS AND ADULTS WILL NOT BE ALLOWED TO PARTICIPATE IN THE PARADE WITHOUT THIS SIGNED FORM.

2010 Dinwiddie County Christmas Parade, December 11th, 2:00 p.m. **ARRIVE ON TIME! See above!**
RELEASE, WAIVER, AND INDEMNIFICATION

Name of Organization – _____

Signature of Participant

Date

Signature of Parent or Guardian

Date

Phone# where you can be reached in case of a rain cancellation on Saturday. (____) _____ - _____

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